



Hillsboro Parks and Recreation Commission Minutes
Regular Session

November 13, 2018 7:00 a.m.
Parks & Recreation Office

The Hillsboro Parks and Recreation Commission met in regular session. Present were Parks and Recreation Commissioners Gwynne Pitts, Ken Phelan, Lynn Scheller, Nickole Vargas, Jon-Michael Kowertz, Eddie Bolaños and Marilyn Helzerman; City staff Dave Miletich, Nancy Nye, Jeroen Kok, Ken Pipher, Simone Brooks, Paula Rose, Iris Ringer, Jordan Hunt, and Karen Edwards

Commission Chair Pitts called the meeting to order.

Citizen Communication: None

Simone Brooks, Assistant City Manager, was introduced and gave a short biography.

Minutes:

Motion was made by Helzerman and seconded by Phelan to approve the minutes of the Regular Meeting on October 9, 2018 as written. The motion was approved unanimously.

Reports/Presentations:

Special Events Annual Report: Nye and Ringer reported on all special events produced by the City and the rentals they manage. There were 48 events and 23 rentals in 2018. Some of the highlights were the 14th annual Celebrate Hillsboro event, El Grito, Pix in the Parks, and Winter Village ice skating rink. The rentals brought in \$27,000 of revenue. Ringer and other City staff are working on a city-wide permit process that will be administered by Parks. Ringer and staff are also preparing an emergency plan for all event sites.

Shute Park Aquatic & Recreation Center Update: Rose stated the focus of this year's training was service standards. Two summer interns worked on restorative practice guidelines for staff to use in resolving patron behavior issues in a positive way. Many special events were held throughout the year. The number of fitness and water safety classes increased. Swim lesson registrations have grown by 32% since Ryan Myers took over the program. SharcFest and the Mermaid Camps were very popular. Hunt informed the commissioners of the upgrades completed during the annual shutdown in September; Warm water pool was drained, the drain replaced and the pool re-caulked. LED lighting installed, the lobby was re-carpeted, and some new fitness equipment was added. The UV lights in the pools used for additional sanitation were replaced and the whole facility received a deep cleaning. Rose added the 2018 revenue for SHARC was \$1.6 million and their supported employment program is still successful.

Parks and Facility Naming Information: Kok and Nye suggested names for three locations. The Commission will consider approval in December. The Rosedale park site was owned by the Marianne Kandel family and she suggested naming the park Century Oaks, which staff supports. Butternut Creek Park is the recommended name for the park located along Butternut Creek and the BPA power lines. Nye stated that staff worked with the Grand Ronde/Warm Springs tribe to name the watercraft launch in Rood Bridge Park. Their recommendation was Chamámtu which means "wapato place" in the Tualatin language. This name honors the history and culture of the area. There will be dedication ceremony with tribal representatives in the future.

Community Center @ 53rd Avenue Update: Kok stated the steering committee met with Opsi Architecture three times to discuss design options and details for the center. Opsi is working on the final details and applying for the conditional use permit. Interior finishes will be the next design focus. The Commission inquired about where

public art will be incorporated. Opsis will give a design presentation at the December commission meeting. Groundbreaking is scheduled for the spring.

Director/Manager Update: Miletich reported a Parks & Recreation Commission report will be presented to the City Council in 2019. Miletich commended SHARC on their successful year and work accomplished during their annual shut down. Pipher informed the commissioners about the Active Net registration software transition and training. It will go live on November 27, 2018. An SDC update will be emailed to the commissioners this week.

Old Business: None

New Business:

A motion was made by Helzerman and seconded by Kowertz to move into Executive Session at 8:30 am. The motion passed unanimously.

The Regular Session meeting was reconvened at 8:36 am.

Information Items:

Jon-Michael Kowertz resigned from the commission, effective December 31, 2018. He is moving out of state. Eddie Bolaños also resigned from the commission. The December 11 meeting will be his last. Miletich thanked them for their time donated to the commission.

There being no other business, Commission Chair Pitts adjourned the meeting.

ATTEST: _____
Recorder

Chair